

Register of interests for Lewisham school governors, senior school staff and staff involved in procurement

*To be completed annually (or sooner if circumstances change) by all governors,
senior school staff and staff involved in procurement*

**For each business interest you must declare the name and nature of the
business, the nature of the interest and the date the interest began**

If my circumstances change, I will immediately inform the governing body and make
an appropriate declaration.

Personal Details

Your name:

Your school/governing body:

Employment, office, trade, profession or vocation

Please complete this section if you are in paid employment, or you are self
employed.

Are you self employed Yes/No

My employer is:

Their/ my business is:

My job is:

If you are employed as the headteacher, deputy headteacher or assistant
headteacher at the school, and have other interests for which you personally receive
remuneration please detail these interests below:

Contracts

Is there a contract, either existing or proposed, between you or your relatives (defined on the final page) or spouse (or someone living with you as if he or she were your spouse), an organisation / society / club of which you are a member, or your employer, and the school where you are a governor or an employee?

Yes/No

Are you a partner or director in a company or a body corporate or do you hold substantial¹ (see footnote) securities?

Yes/No

Interest in securities

Do you hold any substantial¹ securities in any company or body corporate?

Yes/No

If you have answered “yes” to any question you must declare the name and nature of the business, the nature of the interest and the date the interest began below. With regards any contracts, you should provide below details of the contract, including its duration, the goods and services that are to be provided, and/or the works that are to be executed.

(Please continue on a separate sheet if necessary)

Membership of governing bodies or academy trusts

Please record the details of governorships or trusteeships you hold on other schools or any educational institution. For each membership please record the name of the school, the office held and the date your membership began. If you do not hold any other governorships or trusteeships please write “not applicable” below.

(Please continue on a separate sheet if necessary)

¹ You have a substantial interest if you own shares or other securities in the company with a nominal value of more than £25,000 or more than 1/100th of the issued shares or securities. The notional value is normally the face value on the share certificate and is not the market value. If in doubt contact your broker. If there are several classes of shares or securities, the fraction of 1/100th applies to any of those classes. These limits also apply to deposits with industrial and provident societies, and co-operative societies

Relationships between governors and members of the school staff including spouses, partners and relatives and relationships between school staff, including consultants

Please declare below any relationship with a member of the school staff including spouses, partners and relatives. This includes spouse, partner, parent, parent-in-law, son, daughter, stepson, stepdaughter, child of a partner, brother, sister, grandparent, grandchild, uncle, aunt, nephew and niece.

Declaration

I declare that to the best of my knowledge the foregoing is accurate, and I am aware that the above information is open to inspection. If my circumstances change, I will immediately inform the governing body and make an appropriate declaration.

Signature

Date

The governing body is obliged to maintain a register of the pecuniary interests of its members and of those members of staff with significant financial responsibilities. A summary of this information will be published on the school website under national statutory guidance.

Once you have completed this form please return it to the school where you are a governor or an employee.

Please remember you need to declare an interest if your relative or spouse (or someone living with you as if he or she were your spouse) would be considered to have an interest in any item discussed at a meeting. The definition of a relative includes spouse, partner, parent, parent-in-law, son, daughter, stepson, stepdaughter, child of a partner, brother, sister, grandparent, grandchild, uncle, aunt, nephew and niece.