



Lewisham Borough of Lewisham- Leasehold Forum Action Log

Action No.	Date of meeting	Related minute no	Status	Action Owner	Action Description	Action Updates @24/04/2024	Due Date	Date Closed
1	29/11/2023	2.8	Open	Martin Ryan, Head of Environment & Yvonne Lemonius Home Ownership Team	Consider developing an online schedule where residents can check the frequency services carried out to their block / estate, an online version of notice board rotas, to allow residents to provide real time feedback and also provide this information in residents welcome packs	The team are exploring the possibility of this with colleagues in ICT. We have briefed ICT and are optimistic it can be accommodated in the next phase of our new Housing Management System implementation. Once this is achieved, we can include details of how to access this information in welcome packs.	01/04/2025	
2	29/11/2023	4.7	Open	Peter Whittington, Head of Compliance	Explore publishing Fire Risk Assessments / asbestos surveys etc on resident portal.	The team are exploring the possibility of this with colleagues in ICT. We have briefed ICT and are optimistic it can be accommodated in the next phase of our new Housing Management System implementation.	01/04/2025	
3	29/11/2023	4	Closed	Charles Brown Fire Risk Manager & Nahim Ruhi-Khan	Future agenda item- Rep from Fire Safety team and the Director of Quality & investment to provide a full update to forum members on fire safety.	Agreed Fire Safety team to attend a future meeting. Peter Whittington attended 24/04/2024.	24/04/2024	24/04/2024
4	13/02/2024	3	Closed	Carol Hinvest, Director of Resident & Engagement Services	Service & Performance Panel – speak to Community Engagement & Social Investment Co-ordinator) re more information being sent to Leasehold Forum members about the panel and an invite to join.	Nigel Bowness chair of Service & performance Panel attending the Leasehold forum on 24 April 2024	24/04/2024	24/04/2024
5	13/02/2024		Closed	Emma Mills, Head of Home Ownership	Publish dates for Future Leasehold Forum meetings on LBL website with minutes & action log	The dates are: Wednesday 24 April 2024 Thursday 20 June 2024 Wednesday 21 August 2024 Tuesday 29 October 2024 Tuesday 10 December 2024 These have been published on our website Lewisham Council - Leaseholder forum	24/04/2024	24/04/2024
6	13/02/2024	4	Closed	Martin Ryan , Head of Environment	MR to provide survey results and information of fixed penalty notices	No. of FPN's issued by year for the last 3 years are: 2021 28 2022 113 2023 126 The survey results are shown below at appendix 1	24/04/2024	24/04/2024
7	24/04/2024	3.1	Closed	Emma Mills, Head of Home Ownership	4 X leaseholders interested in joining Service and Performance Panel. EM to provide contact information to Alys Exley-Smith Community Engagement & Social Investment Co-ordinator	Contact information provided to Alys on 25/04/2024	24/04/2024	24/04/2024
8	24/04/2024	4	Open	Martin Ryan, Head of Environment	Bin chutes - not for for purpose, consider closing them and providing alternative means for domestic waste disposal. Waste containerisation, increasing recycling on estates.	We agree that relying solely on chutes does not address modern waste and recycling requirements. We are working closely with colleagues in the Street Environment and Stock Investment teams to explore ways of improving recycling and food waste offers on estates. We'll consider extending waste containerisation and reviewing the use of chutes as part of this.	31/10/2024	
9	24/04/2024	5	Closed	Carol Hinvest, Director of Resident & Engagement Services / Alys Exley Smith, Community Engagement & Social Investment Co-Ordinator	Provide more information to the Leasehold Forum on the self referral to the Regulator for Social Housing	Link provided to information on the website https://lewisham.gov.uk/articles/news/self-referral-to-the-housing-regulator . This will also be discussed at the next Service and Performance panel meeting and more information can be shared with the leasehold forum. A copy of the presentation to SPP ws provided to Leasehold Forum members by email on 20th May 2024		20/05/2024
10	24/04/2024	5	Closed	Emma Mills, Head of Home Ownership	Head of Repairs to be invited to future Leasehold Forum meeting June 2024	Dean Cooper , Head of repairs to attend on 20 June 2024	20/06/2024	20/06/2024
11	24/04/2024	5	Open	Emma Mills, Head of Home Ownership	Invite Martin O'Brien to future meeting re decarbonisation fund			